

CCC BUDGET COMMITTEE Minutes of the Meeting

Committee Members

Mariles Magalong, Chair*	Tammeil Gilkerson	Erika Green
Terrill Mead	Wayne Organ	Seti Sidharta
Student rep*	Mayra Padilla - Guest	

*-absent

BUDGET COMMITTEE MEETING
Wednesday, March 18, 2015 @ 2:00 p.m.
AA-216 Conference Room

1. Seti motioned to approve the agenda with the following changes, Wayne seconded the motion, and the committee unanimously approved:
 - #4 – Report from Student Success Committee is moved to #6
 - #7 – Assessment of resource allocation is tabled for next meeting
2. The minutes from last month's meeting were reviewed. Seti motioned to approve with the following changes, Terrill seconded the motion, and was unanimously approved:
 - Tammeil Gilkerson was marked as absent and removed the absent notation for Wayne Organ
 - Item #5 removed 5th bulleted item per Seti
3. Tammeil reviewed the Budget Augmentation Recommendation to the committee and noted that the following programs are denied or funding reduced due to the following reasons:
 - AFRAM LARAZ – Will be forwarded to Student Success committee for funding out of Equity funds
 - Campus Wide Tutoring – Will be funded out of Math department budget
 - CSE – Not funded since the request is a continuing one from last year
 - Culinary Arts – Classified FTE is not being funded
 - Drama – Funding is reduced to \$6,624 due to the maximum amount per formula
 - ESL – Will be forwarded to Student Success committee for funding out of Equity funds
 - Financial Aid – Not funded due to their 2% BFAP admin allowance
 - International Students – Not funded
 - PE/Kinesiology - \$17,000 for classified not funded. Reduced funding to \$5,000

- Professional Development – Will be forwarded to Student Success committee for funding out of Equity funds
 - Social Sciences – Not funding and only asking for last year’s augmentation to continue
 - Student Life – Classified FTE is not funded
 - Veteran’s Program – Will be forwarded to Student Success committee for funding out of Equity funds
4. Seti reported that the Grants Committee met on Thursday, March 5, 2015 and discussed the following:
- In regards to the grant procedure, Kelly Schelin suggested that a form can be used for applicants to fill out explaining the what, who, where, when, and why of a particular project. She will provide a sample of a form that was used by her previous institution.
 - Form will be sent to the Grants committee for evaluation and suggestions. Applicants can incorporate suggestions to their grant proposal and once the writing is completed, applicants can send the grant proposals for approval by the area dean, business office, and college president.
 - Seti relayed Wayne Organ’s concern about sub committees being a Brown Act committee. Nick commented that the grant committee is a sub of College Council which is a Brown Act Committee, therefore it is not necessary for the grant committee to be a Brown Act Committee on its own.
 - Nick relayed that Grant committee may be dissolved and a task force could be developed only when there is a need for grant proposal evaluation.
5. Mayra reported that Student Success committee will be accepting applications from other programs to be reviewed for funding. Some of the budget augmentation requests submitted to the Budget Committee which were not funded will be forwarded to Student Success for funding out of Equity Funds.
6. The assessment of the resource allocation process was tabled for the next meeting.

Meeting adjourned at 2:45 p.m.

